

IFET COLLEGE OF ENGINEERING

(An Autonomous Institution)

Gangarampalayam

SECOND GOVERNING BODY MEETING

Date & Time

17.02.2021 & 11:00 AM

Venue: R & D Cell, Main Building

IFET College of Engineering

Gangarampalayam, Villupuram-605108



IFET COLLEGE OF ENGINEERING

(An Autonomous Institution, Permanently affiliated to Anna University, Approved by AICTE,
Accredited by NBA and NAAC)

Villupuram- 605 108.

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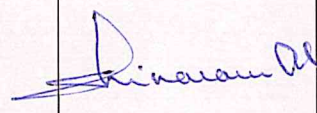
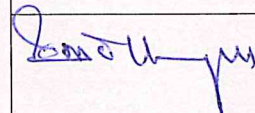
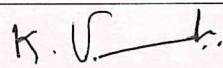
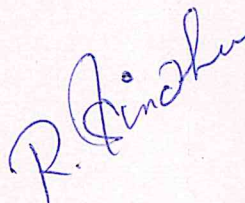
Second Governing Body Meeting

Attendance


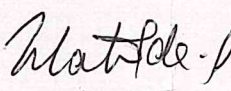
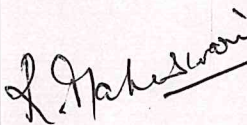

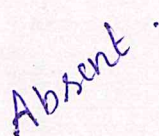
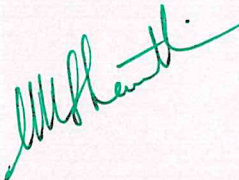

Meeting No : IFET/GB/2020-2021/02

Date & Time : 17.02.2021 & 11.00 AM

Mode : Online mode (Go to meeting app)

Name of Member	Nature	Signature
Mr.K.V.RAJA Chairman, Indo French Educational Trust, IFET College of Engineering, Villupuram - 605108	Chairperson	
Mr.K.Shivram Alva, Secretary, Indo French Educational Trust, IFET College of Engineering, Villupuram - 605108	Trust members	
Mr.A.Mohamed Ilyas Trustee, Indo French Educational Trust, IFET College of Engineering, Villupuram - 605108		
Mr.K.Venugopal Trustee, Indo French Educational Trust, IFET College of Engineering, Villupuram - 605108		
Dr.R.Sindhu Trustee, Indo French Educational Trust, IFET College of Engineering, Villupuram - 605108		

1st Finance Committee Meeting

Dr.G.Mahendran Principal, IFET College of Engineering Villupuram - 605108	Ex-Officio	
Dr.S.Matilda Professor & Dean Academics, Department of Computer Science and Engg, IFET College of Engineering Villupuram - 605108	Professor	
Dr.R.Maheshwari Professor Department of Management Studies, IFET College of Engineering Villupuram - 605108	Professor	
Dr.S.Iniyan Professor, Institute of Energy Studies Anna university, Chennai - 600025	Anna University Nominee	
Dr.R.P.Singh Vice chancellor Sri Sathya Sai Institute of science and technology, Madhyapradesh.	UGC Nominee	
Dr V.M.Shanthi, Principal, Government College of Engineering- Srirangam, Trichy.	DCOTE Nominee	
Dr. P. Dananjayan, Vice chancellor, St.Peters Institute of Higher Education and Research, Chennai.	Management Nominee	

**IFET COLLEGE OF ENGINEERING
(AN AUTONOMOUS INSTITUTION)
Gangarampalayam, Villupuram – 605 108**

Minutes of the Second Governing Body Meeting

Meeting No : IFET / GB / 2020 – 2021 /01

Date : 17.02.2021

Time : 11.00 am

Mode : Online (Go to meeting app)

The second Governing Body Meeting was held as per the date, time and venue mentioned above. The meeting was convened in accordance to the agenda given below.

I. AGENDA

- 1.1 Welcome address by Chairman
- 1.2 Introduction of Governing body members by Chairman
- 1.3 Introduction of College, Infrastructure.
- 1.4 Previous meeting follow up ✓
- 1.5 Courses, Admission Intake
- 1.6 Proposed Budget for the Academic year 2020-2021
- 1.7 Online Academic Processes
- 1.8 Research and Development.
- 1.9 End Semester Examinations.
- 1.10 Placement Statistics.
- 1.11 Any other matters brought forward.
- 1.12 Vote of thanks by Secretary

The second Governing Body meeting was held on 17.02.2021 at 11:00 am in the R & D Cell, Main Building through Online mode (Go to meeting app), IFET College of Engineering with the Chairman in the Chair.

The following members were present for the second Governing Body meeting.

Name of the Member	Designation
Mr.K.V.Raja, Chairman, Indo French Educational Trust, IFET College of Engineering	Chairperson
Mr.K.Shivram Alva, Secretary, Indo French Educational Trust, IFET College of Engineering	Trustee Members
Mr.A.Mohamed Ilyas Trustee, Indo French Educational Trust, IFET College of Engineering	
Mr.K.Venugopal, Trustee, Indo French Educational Trust, IFET College of Engineering	
Dr. R. Sindhu, Trustee, Indo French Educational Trust, IFET College of Engineering	
Dr.G.Mahendran, Principal, IFET College of Engineering,	Ex-Officio
Dr.S.Matilda, Professor & Dean- Academics, Department of Computer Science and Engg, IFET College of Engineering	Professor
Dr.R.Maheshwari , Professor, Department of Management Studies, IFET College of Engineering	Professor
Dr.S.Iniyan , Professor, Institute of Energy Studies, Anna University, Chennai- 600025	Anna University Nominee
Dr.R.P.Singh Vice chancellor, Sri Sathya Sai Institute of science and technology, Sehore, Madhyapradesh.- 466001	UGC Nominee
Dr.V.M.Shanthi, Principal, Government College of Engineering- Sri rangam, Trichy- 620012.	DOTE Nominee
Dr. P. Dananjayan, Vice chancellor, St.Peters Institute of Higher Education and Research, Chennai - 600 054.	Management Nominee

AGENDA OF THE MEETING

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- 1.11 Any other matters brought forward.
- 1.12 Vote of thanks by Secretary

Previous meeting Follow-up:

- In accordance to the suggestions given in the previous Governing body meeting to reduce the students' intake of ECE department from 240 to 180, the same has been implemented. Further the intake of students in other departments like Mechanical (from 180 to 120), EEE (from 120 to 60) and Civil (from 60 to 30) has also been reduced.
- Similarly suggestion to provide one or two smart classrooms has been taken into consideration and three smart boards have been installed in various locations.

Minutes (17.02.2021)

1. The progress made by the institution since inception to till date was clearly enlightened by the Principal Dr.G.Mahendran.
2. A briefing on the courses and the admission intake of the college as well as the approval sought for various courses with reduced intake for the academic year 2021-2022 was presented by the Principal. The details are enclosed in **Annexure – I**.
3. Resolved to introduce new courses like Artificial Intelligence & Data science and Artificial Intelligence & Machine Learning with an intake of 60 candidates each from 2021.
4. The Principal highlighted various achievements of the institution, faculty details, motivational initiatives given to faculty, student centric policies, and sports facilities available and about the active presence of NSS and YRC.
5. To consider and approve the budget submitted for the Academic year 2020 – 2021. The budget proposal is provided in **Annexure – II**.
6. Dr. P. Dananjayan and our Secretary Mr. K. Shivram Alva suggested that the amount received from various funding agencies may be indicated in lakhs instead of numbers and the

projections may be done more legibly in the presentation.

7. Dr. S. Matilda, Vice Principal & Dean Academics presented the details of the BOS meeting held on June 2020 and the second Academic Council meeting held on 12th September 2020.
8. As per Academic council members suggestions, resolved to follow five learning objectives and five course outcomes for all courses offered in the departments.
9. Details and conduct of online classes for the academic year 2019 -2020 (even semester) and 2020 -2021 (odd semester) was explained clearly by the Dean Academics. The details are enclosed in **Annexure – III.**
10. The Centers of excellence of the institution supported by MHRD were also brought out by the Dean Academics.
11. The Dean academics discussed on the industry connect courses which enhance the knowledge of both the faculty and students of the institution to equip themselves towards achieving excellence.
12. Faculty development programs and various books authored by faculty were indicated.
13. Details of the institutional research facilities, promotion of research policy are well defined and frequently updated.
14. Resolved to enhance R& D activities with industries collaboration.
15. The members appreciated the increasing trend observed in the faculty publications, patents, copyrights and grants received under various heads.
16. Resolved to motivate faculty to submit research proposals to various funding agencies.
17. Results of Nov/Dec 2019 and Apr/May 2020 end semester examination was placed before the Governing body members. A comparison with the previous semesters was also done.
18. Resolved to do an in-depth analysis for the wide deviation in result between odd and even semester to identify the root cause of the problem, such as nature of the subject, question paper etc.
19. Dr. P. Dananjayan suggested that the results of CIVIL, IT & MBA have to be improved.
20. System of examinations and award of degree were explained by the Dean academics.
21. Resolved to give more attention to slow learning students in the class so as to improve the overall pass percentage.
22. Resolved to introduce MATLAB practice for mathematical problems to the first year students.
23. Discussed about the feedbacks collected from all levels of stakeholders (Students, Faculty, Alumni & Employers). Resolved to take action as given in the proceeding.
24. Dr. V.M. Shanthy enquired about the student's enrolment in the NPTEL courses.
25. Resolved to include mini project in the V semester instead of III semester.
26. Resolved to approve the number of faculty position for all the departments. The details are enclosed in **Annexure – IV.**



G. Mahendran
Dr. G. MAHENDRAN, B.E., M.Tech., Ph.D.
PRINCIPAL,
IFET College of Engineering,
(An Autonomous Institution)
IFET Nagar, GANGARAMPALAYAM,
Villupuram District. 605 108

IFET COLLEGE OF ENGINEERING
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PROCEEDINGS OF THE SECOND GOVERNING BODY MEETING

Date: 17.02.2021

2. REDUCTION IN INTAKE

The Principal is to file application to AICTE for reduction in intake of the below mentioned programmes

PROGRAMMES	INTAKE 2020 - 21	Reduction of Seats	INTAKE (After Reduction) 2021-22
B.E - ECE	240	60	180
B.E - MECH	180	60	120
B.E - EEE	120	60	60
B.E - CIVIL	60	30	30
M.E (Applied Electronics)	18	09	09

3. NEW COURSES

The Principal is to file application to AICTE for new courses - Artificial Intelligence & Data science and Artificial Intelligence & Machine Learning with an intake of 60 candidates each for the academic year 2021-2022.

14. RESEARCH & DEVELOPMENT ACTIVITIES

Head – R & D have to discuss the research and development activities that could be enhanced in the institution in the meeting with the Heads of the Department. HoDs are to identify and narrow down the areas of research in their respective department. Industries are to be approached and if necessary MoU's are to be signed for enabling research in the institution.

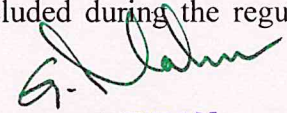
17. MEASURES TO IMPROVE RESULT

Heads of the Department are to be informed to convene meeting with parents of students who have shown poor performance in the End Semester Examination to discuss the difficulties and evolve an improved strategy for better performance.

22. INTRODUCTION OF MATLAB

Dean Academics is to take steps to introduce MATLAB in the maths courses for better understanding of mathematics. Hands-on practice is to be included during the regular class hours.




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23. STAKEHOLDERS FEEDBACK - ACTION TAKEN


The following activities have been planned to be implemented based on the feedback from the stakeholders.

- Utilize the E-learning tools as a best practice for Teaching and Learning Process.
- Special coaching will be given to Lateral entry students for the improvement of results.
- Material will be uploaded in the ERP for the utilization of students will develop the habitat of self- learning.
- Physical Education might be included as a part of curriculum as extra- curricular activity.
- Reading material with illustrations will be given that could help the slow learners to get good grade in the End Semester Examination.
- Options were provided to select their elective courses, value added courses and online courses based on their interest.

24. NPTEL COURSES IN ACADEMICS

Dean Academics conveyed that NPTEL courses included in the Regulations IFETCE R-2019 that the students who have undergone one or two NPTEL courses were permitted to forego corresponding credit courses. Further it was pointed out that clear guideline for the implementation of the same has been already established.




Dr.G.MAHENDRAN, B.E., M.Tech., Ph.D.
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ANNEXURES OF THE SECOND GOVERNING BODY MEETING

ANNEXURE – I

The intake and admitted details of programmes offered in our institution are listed below 2020-2021

PROGRAMMES	Intake	Admitted
B.E – ECE	240	68
B.E – CSE	180	146
B.E – MECH	180	31
B.E – EEE	120	20
B.E – CIVIL	60	13
B.Tech – IT	60	31
M.E (Applied Electronics)	18	01
M.E (CSE)	18	01
MBA	60	22
TOTAL	936	333

Four of our Professors from ECE Department are authorized as Research supervisors to guide Ph.D scholars. Twelve faculty members were registered their Ph.D under their guidance.

The approval sought for reduced intake for the academic year 2021-2022 is given below

PROGRAMMES	INTAKE 2020 - 21	Reduction of Seats	INTAKE (After Reduction) 2021-22
B.E - ECE	240	60	180
B.E - MECH	180	60	120
B.E - EEE	120	60	60
B.E - CIVIL	60	30	30
M.E (Applied Electronics)	18	09	09

ANNEXURE – II

The proposed budget for the academic year 2020-2021 and expenditures for the previous year were also presented.

Academic Year	2020-21	2019-20		2018-19	
	Projected	Projected	Actuals	Projected	Actuals
Infrastructural Built up	1000000	2500000	2606959	5000000	2919373
Library	750000	600000	267590	800000	563137
Laboratory equipment	1600000	1378500	3863487	1935000	1455342
Laboratory consumables	425000	583000	549383	455700	395216
R&D	700000	475000	350000	480000	371000
Travel	275000	275000	235496	335000	309982
Other, specify					
Salary	80000000	82500000	74876128	82500000	84623578
Transport expenses	28000000	28000000	28776609	28000000	29654055
Electricity charges	3250000	3250000	3053730	3250000	3211028
Maintenance Expenses	2000000	3000000	1562105	3500000	3787569
Security charges	675000	675000	626036	675000	585203
Printing & stationery	1000000	1000000	847440	1200000	964133
Advertisement	1500000	1500000	1539094	2500000	1421672
Internet expenses	750000	750000	679675	500000	740761
COE expenses	4500000	3500000	3625269	0	0
Other expenses	10000000	10000000	18252982	10000000	6276856
TOTAL	136425000	139986500	141711983	141130700	137278905

ANNEXURE – III

The detail of online classes for the academic year 2019-2020 (Even Semester) and 2020-2021 (Odd Semester) was clearly explained by the Dean Academics.

- Theory classes for four hours per day
- Simulation and programming labs were conducted through online mode
- Classes were monitored and attendance and log of work was maintained
- Assessments were conducted through online mode

- Value added courses like CCNA, Python, Java, 3D Printing, Arduino Programming using Tinker CADD, PCB Design etc. were conducted through online mode

ANNEXURE – IV

The details of faculty position for all the departments were given below

S.No.	Department	No. of. Position (Faculty).
1	CIVIL	10
2	CSE	36
3	ECE	38
4	EEE	20
5	IT	12
6	MECH	29
7	MBA	9
8	S&H	35
TOTAL		189



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